



Republic of the Philippines  
City of Tagbilaran  
City Hall, Tagbilaran City, 6300

**INVITATION TO BID FOR  
Procurement of Infra (EWS Signage Fabrication and Installation)**

The City Government of Tagbilaran, through the **AO No. 17-08 for FY 2018**, intends to apply the sum of **Eight Hundred Eighteen Thousand One Hundred Eighteen Pesos and 37/100 Only (PhP 818,118.37)** being the Approved Budget for the Contract (ABC) to payments under the contract for **ITB No. 1811-444**. Bids received in excess of the ABC shall be automatically rejected.

The City Government of Tagbilaran now invites bids for the Renovation of **EWS Signage Fabrication and Installation, Tagbilaran City; 1 lot - Fabrication and Installation of Steel Frame Signages (96 pcs.), Item I - Excavation Works (Manual Labor), Item II – Forms & Concrete/Masonry Works, Item III – Signages**. Completion of the Works is required within **45 Calendar Days**. Bidders should have completed, within TEN (10) years from the date of submission and receipt of bids, a single contract that is similar to the contract to be bid and must be at least fifty percent (50%) of the ABC of the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

Interested bidders may obtain further information from the Local Government Unit of Tagbilaran City, Bohol and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bidding Documents may be purchased by interested Bidders on **November 28, 2018 – December 6, 2018** from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of One Thousand Pesos (**PhP 1,000.00**).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the Procuring Entity's website: [www.tagbilaran.gov.ph](http://www.tagbilaran.gov.ph), provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

Bids must be delivered to the address below on or before **December 6, 2018 at 1:30 PM** at CEO Conference Room, CEO Building, Upper Calceta St., Cogon Dist., Tagbilaran City, Bohol. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid Opening will be on December 6, 2018, 2:00 PM at CEO Conference Room, CEO Building, Upper Calceta St., Cogon Dist., Tagbilaran City. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

The City Government of Tagbilaran reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Ms. Rosemarie P. Palma  
Head BAC Secretariat  
City Engineering Building  
Upper Calceta Street, Tagbilaran City  
Tel.No. (038) 411-2072  
Telefax No. (038) 422-8049

  
Ms. **CATHELYN O. TORREMOCHA**  
BAC Chairman

City Government of Tagbilaran

ITB No. 1811-444  
Proc. of INFRA  
**City Engineering Office**  
ABC: **P818,118.37**

Standard Form Number : SF-INFR-55  
Revised on : August 11, 2004

**Bill of Quantities**

<b>EWS SIGNAGE FABRICATION AND INSTALLATION, TAGBILARAN CITY</b>					
Item No.	Description/Scope of Works	Quantity	Unit	Unit Price (Pesos)	Amount (Pesos)
	<b>EWS SIGNAGES FABRICATION AND INSTALLATION, TAGBILARAN CITY</b>				
	Fabrication and Installation of Steel Frame Signages (96 pcs.)	1	Lot		
	Item I - Excavation Works (Manual Labor) – 16.80 m <sup>3</sup>				
	Item II – Forms & Concrete/Masonry Works – 1 lot				
	Item III – Signages – 1 lot				
	<b>Total</b>		<b>P</b>		

Submitted by:

\_\_\_\_\_ Date

\_\_\_\_\_  
Name of the Representative of the Bidder

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of the Bidder

# Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is <b>Local Government Unit of Tagbilaran City, Bohol.</b></p> <p>The name of the Contract is <b><u>Procurement of Infra – EWS Signages Fabrication and Installation.</u></b></p> <p>The identification number of the Contract is <b><u>ITB No. 1811-444.</u></b></p>
2	<p>The Funding Source is: <b>AO No. 17-18 for FY 2018</b> in the amount of <b>(Php 818,118.37)</b></p> <p>The name of the Project is <b><u>ITB No. 1811-444 Procurement of Infra – (EWS Signages Fabrication and Installation).</u></b></p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.
5.4(a)	No further instructions.
5.4(b)	For this purpose, a contract shall be considered “similar” to the contract to be bid if it has the same major categories of work.
8.1	“Subcontracting is not allowed.”
8.2	“Not applicable.”
9.1	The Procuring Entity will hold a <b>Pre-bid Conference</b> for this Project on <u>n/a</u> at <b>CEO Conference Room, CEO Building, Upper Calceta Street, Cogon District, Tagbilaran City.</b>
10.1	<p>The Procuring Entity’s address is:</p> <p><b>City Government of Tagbilaran c/o Ms. Cathelyn O. Torremocha BAC Chairman Bids and Awards Committee Tagbilaran City</b></p> <p><b>Tel. No. 411-2222 Loc. 135 Fax No. 422-8049 <u>bac2013tagbilaran@yahoo.com.ph</u></b></p>
10.4	No further instructions.
12.1	No further instructions.
12.1(a)(ii)	The bidder’s <b>Single Largest Completed Contract (SLCC)</b> similar to the contract to be bid should have been completed within ten (10) years prior to the deadline for the submission and receipt of bids.
12.1(a)(iii)	No further instructions.

12.1(b)(ii.2)	The minimum work experience requirements for key personnel are the following: <table border="0"> <tr> <td><u>Key Personnel</u></td> <td><u>General Experience</u></td> <td><u>Relevant Experience</u></td> </tr> <tr> <td>Skilled Laborer</td> <td></td> <td></td> </tr> <tr> <td>Unskilled Laborer</td> <td></td> <td></td> </tr> </table>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	Skilled Laborer			Unskilled Laborer		
<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>								
Skilled Laborer										
Unskilled Laborer										
12.1(b)(iii.3)	The minimum major equipment requirements are the following: <table border="0"> <tr> <td><u>Equipment</u></td> <td><u>Capacity</u></td> <td><u>Number of Units</u></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>						
<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>								
13.1	“No additional Requirements”									
13.1(b)	This shall include all of the following documents: <ol style="list-style-type: none"> <li>1) Bid prices in the Bill of Quantities;</li> <li>2) Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and</li> <li>3) Cash flow by quarter or payment schedule.</li> </ol>									
13.2	The ABC is <b><u>Eight Hundred Eighteen Thousand One Hundred Eighteen Pesos and 37/100 Only (PhP 818,118.37)</u></b> . Any bid with a financial component exceeding this amount shall not be accepted.									
14.2	“No further instructions.”									
15.4	No further instruction.									
16.1	The bid prices shall be quoted in Philippine Pesos.									
16.3	No further instructions.									
17.1	Bids will be valid until <b>April 5, 2019</b> .									
18.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: <ol style="list-style-type: none"> <li>1. The amount of not less than <b><u>Php 16,362.36</u></b> (2% of ABC), if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of not less than <b><u>Php 40,905.92</u></b> (5% of ABC) if bid security is in Surety Bond.</li> </ol>									
18.2	The bid security shall be valid until <b>April 5, 2019</b> .									
20.3	Each Bidder shall submit (1) original and (2) copies of the first and second components of its bid.  All pages of the bidding documents submitted must be signed by the bidder or authorized representative.									
21	Bids must be delivered to <b>CEO Conference Room, CEO Building, Upper Calceta Street, Cogon District, Tagbilaran City</b> .  The deadline for submission of bids is <b><u>December 6, 2018 at 1:30PM</u></b> .									
24.1	The place of bid opening is <b><u>CEO Conference Room, CEO Building, Upper Calceta Street, Cogon District, Tagbilaran City</u></b> .  The date and time of bid opening is <b><u>December 6, 2018 at 2:00 PM</u></b> .									

24.2	No further instructions.
24.3	No further instructions.
27.3	<p>Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for the contract to be awarded to the Bidder.</p>
27.4	No further instructions.
28.2	Valid PCAB license.
31.4(f)	<p>List additional contract documents relevant to the Project that may be required by existing laws.</p> <ol style="list-style-type: none"> <li>1.) Construction Schedule and S-curve.</li> <li>2.) Manpower Schedule.</li> <li>3.) Construction Methods.</li> <li>4.) Equipment Utilization Schedule.</li> <li>5.) Construction Safety and health program approved by the Department of Labor and Employment</li> <li>6.) PERT/CPM or other acceptable tools of project scheduling.</li> </ol>