



Republic of the Philippines
City of Tagbilaran
City Hall, Tagbilaran City, 6300 Bohol

REQUEST FOR QUOTATION Procurement of Goods [Citation Tickets]

The City Government of Tagbilaran, through the Appropriation Ordinance No. 17-08 for FY 2018, intends to apply the sum of One Hundred Forty Eight Thousand Five Hundred Pesos only (Php148,500.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Quotation No. 1811-405. Quotations from suppliers received in excess of the ABC shall be automatically rejected.

The City Government of Tagbilaran now invites suppliers to quote for **990 booklets Citation Tickets (see attached sample)** for the **CHO, Tagbilaran City**. Delivery of the Goods is required within 45 Calendar Days after receipt of Purchase Order. Suppliers should have completed, within 24 months from the date of submission and receipt of quotations, a contract similar to the Project. The description of an eligible supplier is contained in the Bidding Documents, particularly, in Section 11, Instruction to Bidders.

Quotation for Goods will be conducted through open competitive procedures as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Quotation for the Goods is open to all interested suppliers, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

Interested suppliers may obtain further information from the City Government of Tagbilaran at the address given below during 8:00 AM - 5:00 PM Monday to Friday only except holidays.

A set of Request for Quotation be purchased by interested Suppliers on November 8 - 15, 2018 from the address below and upon payment of a non-refundable fee in the amount of **P150.00**.

Quotations must be delivered to the address below on or before November 15, 2018 at 12:00 PM.

Request for Quotations will be opened and the lowest quotation for the goods will be awarded the supply of the goods to be procured at the BAC Office, CEO, Tagbilaran City. Late quotations shall not be accepted.

The City Government of Tagbilaran reserves the right to accept or reject any quotations, to annul the awarding process and to reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected suppliers.


CATHELYN O. TORREMOCHA
BAC Chairman

Company Name: _____
 Address : _____

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than November 15, 2018 at 12:00PM.



CATHELYN O. TORREMOCHA
 Procurement Officer

- NOTE: 1 ALL ENTRIES MUST BE TYPEWRITTEN IF POSSIBLE
 2 QUOTATIONS WITH ERASURES WILL BE DULY INITIALLED
 3 DELIVERY PERIOD WITHIN 45 Calendar Days AFTER RECEIPT OF P.O.
 4 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
 6 **OMNIBUS STATEMENT, VALID MAYOR'S PERMIT, BIR CERTIFICATE OF REGISTRATION, CURRENT INCOME TAX RETURN and VALID PHILGEPS REGISTRATION CERTIFICATE (Platinum)** SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 7 SUBJECT TO SUBMISSION OF LEGAL DOCUMENTS FOR THE DETERMINATION OF TECHNICAL, LEGAL, AND FINANCIAL CAPABILITY OF SUPPLIER
 8 SUBJECT TO REVIEW BY THE COMMISSION ON AUDIT AND IF EVER FOUND TO BE OVERPRICED, YOU ARE BOUND TO REFUND THE AMOUNT SAID TO BE EXCESSIVE.

ITEM NO.	ITEM AND DESCRIPTION	BRAND	QTY	UNIT	UNIT Price	TOTAL COST
I	Citation Tickets (see attached sample)		990	booklets		
	XX					
	TOTAL					

Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Condition, I/We quote you on the item at prices noted above.

Signature Over Printed Name

 Tel. No. : _____
 Cell No. : _____
 Email Add. : _____
 Date : _____



Republic of the Philippines
Province of Bohol
City Tagbilaran

CITATION TICKET
Ordinance No. C-260

CT No. _____

Name of Violator _____ ID / ID No. _____
Address _____

For Establishments / Buildings / Facilities
Name of Estab/Bldg/Fac _____
Permit No. _____ Owner/Mngr/Admin _____
Address _____

For Public Conveyances
Plate No. _____ License No. _____ Vehicle Type _____
Owner/Operator _____ Address _____

VIOLATIONS	1st Offense	2nd Offense	3rd & Subsequent Offenses (COURT SENTENCE)
For Violations of Sec. 5 (a), (b) and Sec. 6 <small>Which may include: Confiscation of items found in violation; Suspension/Revocation of the Business License or Permit to Sell</small>	P 500	P 1,000	P 2,500 2,500 or imprisonment 2,500 w/ imprisonment
For Violations of Sec. 5 (c) to (q) <small>Which may include: Confiscation of items found in violation; Suspension/Revocation of the Business License or Permit to Sell</small>	P 2,000	P 3,000	P 5,000 5,000 or imprisonment 5,000 w/ imprisonment

Sec. 5 SMOKING / VAPING IN PROHIBITED AREAS [Indicate S or V]

(a) <input type="checkbox"/> Enclosed/Partially Enclosed / <input type="checkbox"/> Public Conveyance / <input type="checkbox"/> Work Place / <input type="checkbox"/> Unauthorized DSA/DVA / <input type="checkbox"/> Other Public Place	500	1,000	2,500...
(b) <input type="checkbox"/> Allowing, abetting or tolerating of smoking/vaping by the Person-in-Charge			

ACCESS RESTRICTION: SALE / DISTRIB. re MINORS, w/in 100M, etc.

(c) <input type="checkbox"/> Selling/distributing tobacco prods/ENDS to minors (Electronic Nicotine Delivery System)			
(d) <input type="checkbox"/> Purchasing tobacco prods/ENDS from minors			
(e) <input type="checkbox"/> Ordering/instructing/compelling a minor to use/light up/buy/sell/distrib/adv/prom...			
(f) <input type="checkbox"/> Sell/distrib tob prods/ENDS in a school, pub, playgrd, other facility freq. by minors, DOH ofcs/agencies, hosp, health fac. or w/in 100m from perimeter of these places			
(g) <input type="checkbox"/> Selling tob prods/ENDS w/in premises of government facilities	2,000	3,000	5,000...
(h) <input type="checkbox"/> Selling tob prods/ENDS w/o municipal permit to sell tob/ENDS			
(i) <input type="checkbox"/> Selling tob prods/ENDS as indiv. pcs/per stick, or tob prod packs less than 20 sticks			
(j) <input type="checkbox"/> Selling tob prods/ENDS removed from original pack; w/o proper govt Health Warning			
(k) <input type="checkbox"/> Selling tob prods/ENDS by ambulant or street vendors including mobile or temporary stalls/kiosks/stations/units			
(l) <input type="checkbox"/> Sell/distrib sweets/snacks/toys/others in the form of tob prods w/c appeal to minors			

ADVERTISEMENT AND PROMOTION BAN

(m) <input type="checkbox"/> Placing cinema or outdoor advertisements of tob prods/ENDS			
(n) <input type="checkbox"/> Placing/posting/displaying/distrib adv/promo materials of tob prods/ENDS, such as but not limited to leaflets, posters, display structures & other materials w/in an establishment when such is or its location is prohibited from selling tob prods/ENDS			
(o) <input type="checkbox"/> Placing/posting/displaying/distrib adv/promo materials of tob prods/ENDS, such as but not limited to leaflets/posters/display structures/other materials that show the Brand/Company name/logo/indicia, in a POS estab, where minors are allowed entry	2,000	3,000	5,000...
(p) <input type="checkbox"/> Conducting promo activities/campaigns/events/prod sampling/etc., where the estab. or its location is prohibited to sell tob prods/ENDS where minors are allowed entry			
(q) <input type="checkbox"/> Displaying/placing tob prods/ENDS in open store shelves/racks, except in enclosed, opaque & single-colored storages/containments			

Sec. 6 FAILURE OF PERSON-IN-CHARGE TO PERFORM DUTIES & OBLIGATIONS

(a) <input type="checkbox"/> Failure to post specified No Smoking/Vaping or DSA/DVA signage (pub/work place)			
(b) <input type="checkbox"/> Failure to post specified No Smoking/Vaping signage (pub convey)			
(c) <input type="checkbox"/> Failure to remove ashtrays/receptacles in SmokeFree/VapeFree area			
(d) <input type="checkbox"/> DSA w/o cert/permit from CSC (Govt); Bldg/Engr/Health Ofc (Estab/NGO)			
(e) <input type="checkbox"/> Failure to post sign re 100m restriction of sale/distrib of Tob/ENDS prods			
(f) <input type="checkbox"/> Failure to report violation on 100m restriction from perimeter			
(g) <input type="checkbox"/> Failure to secure permit to sell Tobacco/ENDS prods	500	1,000	2,500...
(h) <input type="checkbox"/> Failure to post specified warning on sales/distrib of Tobacco for minors			
(i) <input type="checkbox"/> Failure to remove Tobacco/ENDS adv/promo paraphernalia as prohibited			
(j) <input type="checkbox"/> Failure to secure approval for specified Tobacco/ENDS storage/containment			
(k) <input type="checkbox"/> Failure to follow specification for opening Tobacco/ENDS storage/containment			
(l) <input type="checkbox"/> Failure to establish internal procedures/measures			
(m) <input type="checkbox"/> Failure to ensure awareness of employees re this Ordinance			
(n) <input type="checkbox"/> Failure to allow inspectors to inspect in establishments/conveyances			
(o) <input type="checkbox"/> Failure to post signage in either the local dialect or in English			

Violation of Sec. 5 (r) (RA 3019, RA 6713, Revised Penal Code, CSC-DOH JMC 2010) [] check if VIOLATED

Facilitation, participation or partnership engaged by any gov't official or personnel of this LGU, regardless of employment status in any form of contribution, sponsorship or corporate social responsibility (CSR) activity, event, program or project by a tobacco company, tobacco industry front groups, or any representation working to protect tobacco industry interests, for or w/in this LGU, with the aim, effect or likely effect of promoting a tobacco product, its use, either directly or indirectly.

Violator is a MINOR: (check if YES) (Refer Minor to SW Officer/School/Brgy.) _____

<input type="checkbox"/> Confiscation / <input type="checkbox"/> Removal of Tobacco Products	<input type="checkbox"/> Confiscation / <input type="checkbox"/> Removal of ENDS Products
<input type="checkbox"/> Confiscation / <input type="checkbox"/> Removal of Tob Ads/Promo Materials	<input type="checkbox"/> Confiscation / <input type="checkbox"/> Removal of ENDS Ads/Promo Materials

Evidence Obtained: item/s in violation video obtained reported thru hotline
 witnessed photo obtained reported by letter/mail/email
Details: _____

Failed to pay penalty in 7 workdays [] (or) Failed to perform necessary action in 15 days from recpt of V. Notice []
Recom'd for (1 wk to 1 mo) _____ SUSPENSION of: (or) Recom'd for REVOCATION of:
- Permit to Sell Tob/ENDS [] (or) Business License [] - Permit to Sell Tob/ENDS [] (or) Business License []

DETAILS OF APPREHENSION	You are hereby directed to report to the Treasurer's Office within five (5) regular business days after issuance of this Citation Ticket, and pay the fine imposed.
Date _____ Time _____ AM / PM	PAY FINE on or before: _____
Location _____	
Witnessed by: _____ Address _____ Signature of Witness _____	

Violator: _____ (Signature over Full Name)
Apprehending Officer / Unit: _____ (Signature over Full Name)