



Republic of the Philippines
City of Tagbilaran
City Hall, Tagbilaran City, 6300 Bohol

REQUEST FOR QUOTATION

Procurement of Goods [Meals, Snacks & Rental of Function Room, etc]

The City Government of Tagbilaran, through the Appropriation Ordinance No. 17-08 for FY 2018, intends to apply the sum of **Three Hundred Seventy Six Thousand Six Hundred Fifty Pesos only (Php376,650.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for Quotation No. 1811-440. Quotations from suppliers received in excess of the ABC shall be automatically rejected.

The City Government of Tagbilaran now invites suppliers to quote for **25 pax One (1) Meal and Two (2) Snacks for 3 Days; 74 pax One (1) Meal and Two (2) Snacks and OTHERS** for the **CMO (BACU), CSWD, CMO, City SP, Tagbilaran City**. Delivery of the Goods is required **As Needed** after receipt of Purchase Order. Suppliers should have completed, within 24 months from the date of submission and receipt of quotations, a contract similar to the Project. The description of an eligible supplier is contained in the Bidding Documents, particularly, in Section 11, Instruction to Bidders.

Quotation for Goods will be conducted through open competitive procedures as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Quotation for the Goods is open to all interested suppliers, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

Interested suppliers may obtain further information from the City Government of Tagbilaran at the address given below during 8:00 AM - 5:00 PM Monday to Friday only except holidays.

A set of Request for Quotation be purchased by interested Suppliers on November 28 – December 5, 2018 from the address below and upon payment of a non-refundable fee in the amount of **P150.00**.

Quotations must be delivered to the address below on or before December 5, 2018 at 5:00 PM.

Request for Quotations will be opened and the lowest quotation for the goods will be awarded the supply of the goods to be procured at the BAC Office, CEO, Tagbilaran City. Late quotations shall not be accepted.

The City Government of Tagbilaran reserves the right to accept or reject any quotations, to annul the awarding process and to reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected suppliers.


CATHELYN O. TORREMOCHA
BAC Chairman

Company Name: _____
 Address : _____

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **December 5, 2018 at 5:00 PM.**



CATHELYN O. TORREMOCHA
 Procurement Officer

- NOTE: 1 ALL ENTRIES MUST BE TYPEWRITTEN IF POSSIBLE
 2 QUOTATIONS WITH ERASURES WILL BE DULY INITIALED
 3 DELIVERY PERIOD WITHIN **As Needed** AFTER RECEIPT OF P.O.
 4 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF **60 CALENDAR DAYS**
 6 **OMNIBUS STATEMENT, VALID MAYOR'S PERMIT, BIR CERTIFICATE OF REGISTRATION, CURRENT INCOME TAX RETURN and VALID PHILGEPS REGISTRATION CERTIFICATE (Platinum)** SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 7 SUBJECT TO SUBMISSION OF LEGAL DOCUMENTS FOR THE DETERMINATION OF TECHNICAL, LEGAL, AND FINANCIAL CAPABILITY OF SUPPLIER
 8 SUBJECT TO REVIEW BY THE COMMISSION ON AUDIT AND IF EVER FOUND TO BE OVERPRICED, YOU ARE BOUND TO REFUND THE AMOUNT SAID TO BE EXCESSIVE.

ITEM NO.	ITEM AND DESCRIPTION	BRAND	QTY	UNIT	UNIT Price	TOTAL COST
1	One (1) Meal and Two Snacks for 3 Days (BACU)		25	pax		
	DAY 1: AM Snacks - Chicken Sandwich and Lemon Juice	DAY 3:				
	LUNCH: Plain Rice			LUNCH: Plain Rice		
	Pork Steak			Buttered Chicken		
	Chowpachin			Chicken Adobo		
	Pork Sweet and Sour			Chowpachin		
	Pork Humba			Pork Sweet and Sour		
	Ube Jam			Ube Jam		
	Bottled Water			Bottled Water		
	PM Snacks - Binignit and Bread			PM Snacks - Banana Cake and Lemon Juice		
	DAY 2: AM Snacks - Cinnamon Bread and Bottled Juice					
	LUNCH: Plain Rice					
	Pancity Lauriat					
	Chicken Adobo					
	Pork Mechado					
	Pork Sweet and Sour					
	Ube Jam					
	Softdrinks					
	Water					
	PM Snacks - Siopao and Buko Juice					
2	One (1) Meal and Two Snacks (CSWD - DAY CARE WORKERS & PARENTS)		74	pax		
	MENU: AM Snacks - Siopao and Bottled Iced Tea					
	LUNCH: Plain Rice					
	Corn Soup					
	Sweet and Sour Beef					
	Buttered Chicken					
	Sweet and Sour Fish					
	Humba Pork					
	Chopsuey					
	Mango Float					
	Softdrinks Saktó					
	PM Snacks - Puto Maya and Sikwate					

ITEM NO.	ITEM AND DESCRIPTION	BRAND	QTY	UNIT	UNIT Price	TOTAL COST
3	One (1) Meal and Two Snacks for 4 Days (CMO)		150	pax		
	DAY 1: AM Snacks - Banana Cake and Sikwate					
	LUNCH: Plain Rice					
	Mushroom Soup					
	Grilled Liempo					
	Tuna Fish Fillet with Sweet and Sour					
	Pork Humba					
	Leche Flan					
	Iced Tea					
	PM Snacks - Banana Que and Juice					
	DAY 2: AM Snacks - Chocolate Cake and Juice					
	LUNCH: Plain Rice					
	Asparagus Soup					
	Pork Calderita					
	Lemon Chicken					
	Pinakbet					
	Fish Fillet Tempura					
	Fresh Fruits					
	Softdrinks					
	PM Snacks - Burger and Juice					
	DAY 3: AM Snacks - Club House and Juice					
	LUNCH: Plain Rice					
	Bird's Nest Soup					
	Buttered Chicken					
	Pork Steak Chopsuey					
	Pancit Canton					
	Grilled Fish					
	Maja Blanca					
	Softdrinks					
	PM Snacks - Puto Maya and Sikwate					
	DAY 4: AM Snacks - Meat Bread and Juice					
	LUNCH: Plain Rice					
	Corn Soup					
	Beef Mechado					
	Fish Fillet Sweet and Sour					
	Chopsuey					
	Fresh Fruits					
	Softdrinks					
	PM Snacks - Ensaymada Special and Juice					
4	One (1) Meal and Two Snacks (CSWD - PWD)		125	pax		
	MENU: AM Snacks - Siopao and Iced Tea					
	LUNCH: Plain Rice					
	Corn Soup					
	Pork Humba					
	Buttered Chicken					
	Fish Fillet Sweet and Sour					
	Bam-I Guisado					
	Ensalada Ampalaya					
	Leche Flan					
	Softdrinks					
	PM Snacks - Puto Maya and Sikwate					
5	Two (2) Meals and Two Snacks (City SP)		75	pax		
	MENU: AM Snacks - Meat Bread and Iced Tea					
	LUNCH: Plain Rice					
	Grilled Pork					
	Grilled Fish					
	Hot Fried Shrimps					
	Chopsuey Guisado					
	Pancit Canton					
	Squash Soup					
	Macaroons					
	Softdrinks					
	PM Snacks - Ensaymada and Lemon Juice					
	DINNER: Plain Rice					
	Breade Pork Chop					
	Fried Fish Ordinary with Escabeche Sauce					
	Chicken Adobo Binisaya					
	Crispy Pata					
	Pancit Palabok					
	Mixed Seafoods Soup					
	Fruits					
	Softdrinks					
6	Rental of Function Room, Electric Charges fro Laptops, Projectors, etc.		12	hrs		
	TOTAL					

Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Condition, I/We quote you on the item at prices noted above.

Signature Over Printed Name _____
Tel. No. : _____
Cell No. : _____
Email Add. : _____
Date : _____