



CITY GOVERNMENT OF TAGBILARAN

INVITATION TO BID FOR THE RIGHT TO LEASE CITY PROPERTY TO BE EXCLUSIVELY USED FOR THE CONSTRUCTION, OPERATION, AND MAINTAINANCE OF A SEPTAGE TREATMENT FACILITY and FOR THE CONDUCT OF SEPTAGE MANAGEMENT BUSINESS OPERATIONS

SPBAC-LSPTF PROJECT CONTRACT NO.2021-01

1. The City Government of Tagbilaran invites all interested private sector septage, sewerage, or wastewater management service providers – whether by themselves or in partnership, joint venture, or consortium with other eligible and qualified parties -- to participate in a competitive bidding to lease a 1,748 sqm parcel of land owned by the City and located in Barangay Tiptip, Tagbilaran City, exclusively for the development, construction, operation, and maintenance of a Septage Treatment Facility (“SpTF”) and for the conduct of its septage management business primarily for the City of Tagbilaran.
2. The land subject of the lease is owned by the City Government of Tagbilaran and was allocated for exclusive use as the site of the SpTF through Section 11 of City Ordinance No. C-275, Series of 2019, also known as the Septage Management Ordinance of Tagbilaran City, to facilitate its compliance with the requirements of the Clean Water Act (RA 9275) and sustainably provide a safe, healthy, and secure environment for its constituency.
3. The lease subject of this bidding shall be for a period of TWENTY-ONE (21) years, inclusive of the 1-year rent-free grace period for design and construction activities, which shall commence on the date of execution of the Lease Agreement with the City Government.
4. This bid opportunity is open to Filipino sole proprietors licensed by the Department of Trade and Industry of the Philippines (“DTI”), cooperatives duly registered with the Cooperative Development Authority of the Philippines (“CDA”), or corporations, partnerships, joint ventures, or consortia, at least sixty percent (60%) of the outstanding capital stock, shareholding, or venture participation is/shall be owned by Filipino citizens.
5. The bidder – by itself or in partnership, joint venture, or consortium with other legal entities -- must have completed the:
 - a) Design, construction, testing and commissioning of a single Septage Treatment Facility with at least TWENTY-FIVE (25) cubic meters per day (CMD) capacity; AND/OR of a similar or related project with at least TWENTY-FIVE (25) CMD capacity, at least four (4) years prior to the deadline for the submission of bids.

b) Design, construction, testing and commissioning of a single Septage Treatment Facility or a similar or related project, the value of which, as adjusted to current prices using the Consumer Price Index ("CPI") published by the Philippine Statistics Authority ("PSA"), must at least be 50% of the herein estimated cost of FORTY MILLION Pesos (Php40 Million).

The phrase "similar or related to project" shall refer to the design, construction, financing, operation, or maintenance of Sewage or Wastewater Treatment Facilities ("STF/WTF").

6. Interested bidders may inspect and secure the **Terms of Reference** ("TOR") with other relevant information relative to this bidding, such as, the Instructions to Bidders, the Bidding Procedure, and the Template Bidding Forms, during regular business hours, (Monday to Friday, except on declared holidays or work suspensions, from 9AM to 4PM) from:

Office of the Special Projects Bids and Awards Committee
Lease for Septage Treatment Facility Project
City Engineering Building
Upper Calceta Street, Tagbilaran City
Email Address: **2021spbac@gmail.com**
Telephone No. (+38) 411-2222 local 218

The TOR may also be downloaded, for free of charge, from:
<https://tagbilaran.gov.ph/special-project-bac-invitation-to-bid/>

7. The **TOR or Bid Documents Fee** shall be a non-refundable fee of FIFTY THOUSAND PESOS (Php50,000.00) that must be paid by the bidder prior to the submission of its bid. **The SPBAC-LSpTF, through its Secretariat, shall not accept and receive, and in fact shall reject the bid submission of a bidder that has not paid for this TOR/Bid Documents Fee.**
8. In the interest of transparency and process-efficiency, prospective bidders and interested parties may begin submitting their written requests for clarification through letter or email addressed to the SPBAC Chairperson delivered or sent to the physical or email address indicated in Paragraph 5 above in advance of the Site Inspection and the Pre-Bid Conference.

The SPBAC-LSpTF shall reply to and address these requests for clarification through appropriate bid bulletins issued after the Pre-Bid Conference but not later than 10 calendar days before the deadline for the submission and receipt of bids.

9. Interested bidders are invited to attend the **Site Ocular Inspection** scheduled on **July 27, 2021, at 9:00AM**. Assembly area for convoy purposes will at **8:30 AM** at the main entrance of the City Hall Building, Tagbilaran City.

To enable proper compliance with required minimum health and contact tracing protocols, the interested bidders are required to submit – through letter or email

addressed to the SPBAC Chairperson delivered or sent to the physical or email address indicated in Paragraph 5 above -- the names of their representatives (maximum 2 per bidder) who will attend the Site Ocular Inspection, whether they are heading straight to the site or joining the convoy.

Depending on the letters or emails received, the SPBAC-LSpTF reserves the right to schedule an additional site inspection in the afternoon of July 27, 2021 at 1:30 pm, assembly time at 1:00 PM at the main entrance of City Hall Building.

The Head of the SPBAC-LSpTF Technical Working Group (TWG) or his duly authorized representative shall issue a Certificate of Site Inspection to those who register in advance and attend the Site Inspection. Bidders who wish to conduct site ocular inspection but are unable to attend may submit their written request for site visit addressed to the SPBAC Chairperson per Paragraph 5 above.

All bidders are required to submit the Certificate of Site Inspection issued to them by the Head of the SPBAC-LSpTF TWG or his duly authorized representative or a Duly Notarized Affidavit of Site Inspection signed by the owner or his duly authorized representative as among the technical eligibility requirements.

10. A **Pre-Bid Conference** will be conducted by the SPBAC-LSpTF on **JULY 30, 2021 AT 2:00PM** at Office of the Special Projects Bids and Awards Committee - Lease for Septage Treatment Facility Project (SPBAC-LSpTF), City Engineering Building, Upper Calceta Street, Tagbilaran City, and through video conferencing or webcasting via **ZOOM**, access details to which will be provided by the SPBAC before that day, which shall be open to prospective bidders and interested parties.

Attendance Protocol:

To enable proper compliance with required minimum health and contact tracing protocols, as well as to record attendance, those interested to attend the Pre-Bid Conference are required to submit – through letter or email addressed to the SPBAC Chairperson delivered or sent to the physical or email address indicated in Paragraph 5 above -- the names of their representatives (maximum 2 per bidder) who will attend the Pre-Bid Conference and the preferred mode of attendance, whether in-person or virtually.

Given the limited physical space, a monitor shall be situated outside the SPBAC office to be used by the in-person attendance to join the video conferencing. Those who cannot be accommodated in-person shall be provided with the video conferencing or webcasting link.

The SPBAC-LSpTF reserves the right to:

- a) refuse entry to in-person attendants who fail to wear the appropriate face masks and face shields,

